

Round Lake Area Park District
Regular Board Meeting
July 13, 2023
6:00 p.m.

PLACE OF MEETING:

Robert W. Rolek Community Center
814 Hart Road
Round Lake, IL 60073

I. ROLL CALL

Park District Board Vice President Nick Metropulos called the meeting to order at 6:00 p.m. Commissioners in attendance were Sarah Wright, Massiel Sanchez Giles, and Nathalie Alvarez. Board President Timothy Pasternak was absent. Staff in attendance included Executive Director Bob Newport, Director of Operations and Recreation Katie Gamroth, Business Services Director Carl Hauser, Finance Department Manager Jennifer Baker, Superintendent of Parks Ane Olivares, Human Resources Manager Jennifer Ruehrdanz, Superintendent of Recreation Karyn Nicholas, Golf Grounds Manager Sandy Bemis, Assistant Golf Grounds Manager Mike Slezak, Marketing Manager Melissa Hollander, Superintendent of Facilities Matt Netrefa, Child Development Center Manager Joan Ellis, and Administration Operations Manager April Lohr.

II. PLEDGE OF ALLEGIANCE

III. CONSIDERATION OF & POSSIBLE ACTIONS ON ANY REQUEST FOR ELECTRONIC PARTICIPATION IN THE MEETING

None.

IV. AUDIENCE COMMENTS

None.

V. APPROVAL OF THE AGENDA

MOTION: Wright moved to approve the agenda for the Regular Board Meeting of July 13, 2023, as presented.

SECOND: By Alvarez.

VOTE: By roll call. All ayes. Motion passed.

VI. DIRECTOR'S REPORTS

A. Budget and Appropriation Hearing

MOTION: Wright moved to open the budget and appropriation hearing at 6:02 pm.

SECOND: By Alvarez.

VOTE: By roll call. All ayes. Motion passed.

Newport commented that staff recommended moving forward with the approval of the budget and appropriation ordinance. He stated that the document had been posted as required by law.

MOTION: Wright moved to adjourn the budget and appropriation hearing at 6:03 pm.

SECOND: By Sanchez Giles

VOTE: By roll call. All ayes. Motion passed.

B. Ordinance #2023-07-03. An Ordinance adopting the combined annual budget and appropriation of funds for the Round Lake Area Park District, Lake County, Illinois, for the fiscal year beginning on the first (1st) day of July 2023, and ending on the thirtieth (30th) day of June 2024.

Baker noted that there had been a net change of approximately \$80,000 from the May -posting of the tentative document due to a new rental at the Sports Center, a FICA calculation error, and an increase in the Long Lake seeding project.

MOTION: Wright moved to approve Ordinance #2023-07-03. An Ordinance adopting the combined annual budget and appropriation of funds for the Round Lake Area Park District, Lake County, Illinois, for the fiscal year beginning on the first (1st) day of July 2023, and ending on the thirtieth (30th) day of June 2024.

SECOND: By Sanchez Giles

VOTE: By roll call. All ayes. Motion passed.

C. Lauterbach & Amen LLP Letter of Agreement for Audit Services

Newport recommended signing the agreement with Lauterbach & Amen LLP for another three years, and to go out to bid when the new agreement expires. Metropulos questioned if putting out a bid would change the service provider. Newport responded that Lauterbach & Amen could be chosen again by the board if they submit a bid.

MOTION: Sanchez Giles moved to approve Lauterbach & Amen LLP Letter of Agreement for Audit Services.

SECOND: By Wright

VOTE: By roll call. All ayes. Motion passed.

VII. CORRESPONDENCE

Newport provided history of the park in the Village of Round Lake's Silver Leaf Glen subdivision. Newport commented that the property did not meet the district's minimum donation requirement. Alvarez questioned if the village is requiring anything from the district for the equipment removal. Newport responded no, as it is not a Round Lake Area Park District park.

Newport provided background on the rangers that the park district employed until 2018 and commented that Gamroth has been working to develop a positive relationship with the police departments in the Round Lake area.

VIII. NEW BUSINESS

A. Commissioner Comments

Newport welcomed Alvarez and Sanchez Giles on behalf of Park Board President Pasternak. Alvarez and Sanchez Giles both commented on their excitement of being a part of the board.

IX. CONSENT AGENDA

- A. Approval of Regular Board Meeting Minutes of June 8, 2023.
- B. Approval of Special Board Meeting Minutes of June 20, 2023.
- C. Approval of Special Board Meeting Minutes of June 21, 2023.
- D. Approval of, but not the release of, Executive Meeting Minutes of May 11, 2023.
- E. Approval of, but not the release of, Executive Meeting Minutes of June 8, 2023.
- F. Approval of, but not the release of, Special Meeting Executive Session Minutes of June 20, 2023.
- G. Approval of, but not the release of, Special Meeting Executive Session Minutes of June 21, 2023.
- H. Approval of Cash Expenditure Transactions for the Month of June 2023.

Metropulos noted an incorrect spelling of his name in a couple of the minutes documents.

MOTION: Alvarez moved to approve the Consent Agenda of July 13, 2023, as amended.

SECOND: By Wright.

VOTE: By roll call. All ayes. Motion passed.

X. COMMITTEE REPORTS

A. Finance

1) Monthly Statements

Baker reported that she provided an updated version of the financial statements as there was an interest revenue correction and a reclassification of an expenditure to the recreation fund. Metropulos questioned what IPDLAF was. Baker explained the Illinois Park District Liquid Asset Fund is an organization designed to address the short-term cash investments for the district, and that recently the district has been investing more in their term program as the rates have been better and there is a lower charge to the district. Baker noted that she continues to review options as interest rates change.

B. Program and Facility Monthly Reports

1. Risk Management/Human Resources

Metropulos asked if the participant that experienced the seizure was okay. Ruehrdanz commented that this was not an unusual occurrence for this participant and that SRACLC staff was following their seizure protocol. Ruehrdanz added that the district believed the participant is okay.

2. Renwood Report

Staff provided a written report.

Bemis introduced Mike Slezak as Renwood's new Assistant Superintendent of Grounds. Slezak provided his background in golf and turf management in both private and municipal courses throughout Illinois. Metropulos congratulated Renwood on another great month and asked how the ponds were doing with so much water use on the course. Bemis commented that the ponds on the south side are connected to hold water in more acceptable locations and use for irrigation. Metropulos asked if staff was experiencing challenges with upkeep due to the amount of play the course is seeing. Bemis said that staff had moved the beginning of their workday to an earlier time in the morning. Wright asked how the bees at Renwood were doing. Bemis responded they are doing well and producing honey.

3. Recreation Operations Report

Staff provided a written report.

Metropulos asked about the fireworks and how it is determined if they happen in inclement weather. Gamroth responded that unless lighting is seen, or thunder is heard in the area, the fireworks go off. Newport added that the contract states an act of God as a reason the fireworks would be canceled. Metropulos congratulated dance staff on a nice recital and commented that the evening show was very long. Nicholas stated that staff was reviewing the length for future recitals. Wright inquired what the campers did during the days when the air quality was poor. Gamroth responded that campers were rotated in and out of the buildings during the day to give them a break indoors.

4. Parks Report

Staff provided a written report.

Olivares noted that the Ellis Park playground project ended, and the park reopened today. Metropulos passed on a compliment to the parks staff for the pontoon boat rides at the farmer's market. Newport noted the helipad was at the request of the Round Lake Beach mayor as a thank you to first responders.

XI. ADJOURNMENT

MOTION: Wright moved to adjourn the Regular Board Meeting of July 13, 2023.

SECOND: By Sanchez Giles.

VOTE: By Roll Call. All Ayes. Motion passed.

Park Board Vice President Metropulos adjourned the Regular Board Meeting of July 13, 2023, at 6:47 p.m.

Respectfully Submitted.

/s/ Nick Metropulos
Nick Metropulos, Park Board Vice President

/s/ Katie Gamroth
Katie Gamroth, Park Board Secretary

8/10/2023
Date Submitted